

BAYVIEW ELEMENTARY SCHOOL

**140 View Street
Nanaimo, B.C.
V9R 4N6
(250) 754-3231 Fax(250) 754-2336**



**HANDBOOK
2016/2017**

*Welcome to
Bayview!!!*

*A great place to learn
... a wonderful place
to grow!*



2016-2017

*It takes a
Whole community
To raise a child*

*We value and encourage
Family involvement!
Together we can make a
difference!*

Dear Parents, Caregivers and Families,

I want to welcome each of you to a new school year at Bayview Elementary. It gives me great pleasure to be joining such an incredible community and to follow such an amazing leader, Principal Diane McGonigle.

Coming in as Principal I want to see Bayview continue with the excellence that is already in place, and also grow in how we provide rich, relevant learning. I know that the staff this year is very excited to get going!

The best learning environments are those which harness the best of a community and engage all members. Please know that school staff, including myself, are here to serve the learning of your child; to that end, we welcome your ongoing communication with us. I also encourage parents and caregivers to consider how they can participate in school activities this year, including through PAC roles.

One of my central beliefs is that it is an honour and privilege to teach. Thank you for giving me that honour at Bayview Elementary.

Mr. Kevin Brand
Principal

Home of the
Bayview
Boxers!



SCHOOL CALENDAR 2016-2017

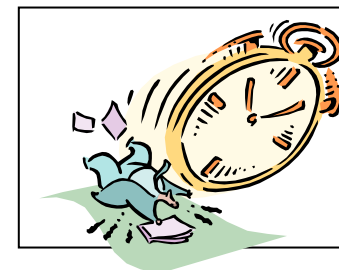
School Opening Day (1 hour))	Tuesday Sept 6
Terry Fox Run 1 p.m.	Monday, Sept 26
Individual Photo Day	Tuesday, Sept. 27
Open House After School	Wednesday, Sept 28
*Professional Development Day	Thursday, Sept 29
*Professional Development Day	Friday, Sept 30
*Thanksgiving-stat holiday	Monday, Oct. 10
Parent/Teacher Conferences	Monday, Oct 17 to
(early dismissal each day)	Thursday, Oct 20
*Professional Development Day	Friday, Oct. 21
Individual Photo Retakes	Wednesday, Oct 26
Fun Day/Swim (Gr 2-7) Bowling (K-1)	Tuesday, Nov 1
Remembrance Day Assembly	Thursday, Nov. 10 at 10:30 am
*Remembrance Day Stat Holiday	Friday, Nov. 11
First Report Card Home	Wednesday, Dec 7
Rotary Turkey Luncheon	Wednesday, Dec. 21
Christmas Concert	Thursday, Dec. 22
Christmas Store Open	TBD
*Christmas Holiday Break	Monday, Dec. 26 – Friday, Jan. 6
Schools Re-Open	Monday, Jan. 9
*BC Family Day – stat holiday	Monday, Feb. 13
Jump Rope for Heart	Friday, Feb. 17
*Professional Development Day	Monday, Feb. 20
*Professional Development Day	Tuesday, Feb. 21
Second Report Card Home	Wednesday, Mar. 15
*Spring Break	Monday, Mar. 20 – Friday, Mar. 31
Schools re-open	Monday, Apr 3
Easter Holidays	Friday, Apr. 14 – Monday, Apr. 17
*Professional Development Day	Friday, May 12
School Track Meet	Tuesday, May 16
*Victoria Day-stat holiday	Monday, May 22
Zone Track Meet	Thursday May 25
District Track and Field Meet	Thursday, June 8
Bayview Aboriginal Day Celebration	TBD
Aboriginal Day	Wednesday, June 21
Awards and Year End Assembly	Tuesday, June 27
Fun Day/Final Report Cards home	Thursday, June 29
*Administration Day	Thursday, June 30

* School is not in session on these days.

*Reminder that every Monday is an early dismissal day for District (PLC) time

SCHOOL HOURS

8:40	Warning Bell
8:45-11:45	Morning Session (includes lunch eating time)
10:15-10:30	Recess time
11:45-12:20	Lunch Outside time
12:20-2:37	Afternoon Session (Tuesday through Friday)
*Monday afternoon sessions – 12:20-1:37 (Early Dismissal for District Professional Learning Community (PLC) time)	



STAFF OF BAYVIEW ELEMENTARY

Mr. Kevin Brand	Principal
Mrs. Christine DeVries	Secretary
Ms. Shelley Beleznay	Classroom Teacher
Mr. Edward Young	Classroom Teacher
Ms. Virginia Burns	Classroom Teacher
Ms. Julia Browning	Classroom Teacher
Ms. Ulrika Spence	Classroom Teacher
Ms. Genny Isaachsen	Classroom Teacher
Ms. Jennifer Losell	Classroom Teacher
TBD	Classroom Teacher
Ms. Jennifer Stringer	Classroom Teacher
Ms. Chelsea Flood	Student Support Teacher
Mrs. Kim Davie	Student Support Teacher
Ms. Olivia Densmore	Reading Specialist
Ms. Lauren Baetz	Counsellor
Ms. Moira Kirkpatrick	Librarian
Mrs. Jennifer Stringer	Aboriginal Support Teacher
Mr. Curtis Reich	Music/PE Teacher
Mr. Bill McGann	Speech and Language Therapist
Mrs. Barb Foston	Child and Youth Family Service Worker
Ms. Debra Elliott	Aboriginal Education Assistant
Ms. Gena Wilson-Seward	Hul qui minum Teacher
Ms. Kathy Domina	Education Assistant/noon supervisor
Mrs. Jill Parker	Education Assistant/noon supervisor
Ms. Carol Lettington	Education Assistant
Mr. Miguel Rosales	Education Assistant and School Crossing Guard
Mrs. Shawna Angell	Education Assistant
Ms. Mern Pinneo	School Meals
Ms. Michelle Swecera	Community School Coordinator
Mr. Dan Kich and Mr. Dean Turrell	Custodians
Ms. Janet Birch	Strong Start Facilitator

STUDENT ATTENDANCE POLICY

You can't win the ballgame without being on the field! Bayview Elementary places a high level of importance on regular school attendance for ALL students. We track attendance and will contact parents if we are concerned about the number of absences. While occasional absences due to illness are hard to avoid, we highly encourage all students to make their best efforts to attend school on a regular basis! We value each and every student's contribution to our school ... we want to see everyone everyday!

If your child is going to be absent or late, please inform the office at 754-3231. in person or by note prior to 8:45a.m. Our attendance records are checked shortly after the morning bell and phone calls are made to homes to ensure that students are safe. ***Please ensure that we always have your current contact information on file at the school.***

Students who arrive late for school are expected to check in at the office to advise staff of their arrival and get a 'welcome to school' slip.

Students having lunch at the school are expected to remain on the school grounds at all times, unless they have written parental-permission to do otherwise or an adult comes into the school to sign them out.

Attendance at school is important for two main reasons:

1. ***Regular attendance ensures a continuity of instruction for all students.***
2. ***Student absence, with parent permission, due to any other reason except illness, places a lesser value on education in the eyes of the child.***

Parents are urged to carefully consider when taking their child out of school for reasons other than those stated in the Provincial School Act:

1. ***Student illness.***
2. ***Contagious disease in the home.***
3. ***Danger to student's health due to exposure.***

It is the parent's responsibility to see that the child is at school, on time, and to provide a written, dated excuse for being absent or late.

VISITORS TO THE SCHOOL

All visitors to the school are asked to check in at the office when they arrive. Visitor badges are available and will be given to anyone visiting or working in the school. If you notice a stranger on the playground or in the school without a visitor badge, please notify the office or a supervisor/teacher on duty.

NO SMOKING LEGISLATION

The use of tobacco products in school buildings and on school property is against the law. ***In March 2007, the B.C. Legislature approved legislation making it illegal to smoke or use tobacco at school.*** Parents are reminded that they must not smoke or use tobacco in the school building or on school property. This includes smoking in vehicles while on school grounds.

While we appreciate the challenge this can be for current smokers we appreciate your compliance with the law and the excellent example of a healthy lifestyle you are setting for all our students.

SUPERVISION OF STUDENTS

Supervision will be provided from 8:30 a.m. to 2:52 p.m. (1:52p.m. on Mondays). Morning supervision is restricted to the front and back of the school. We ask that students arrive after 8:30 a.m., except those students who are participating in the breakfast club or a sports team.

Students are free to move around the various play areas at break times. Bayview's R.O.C.K.S. (Respect, Ownership, Cooperation, Kindness & Safety) and using W.I.T.S. (Walk away, Ignore, Talk it out, Seek Help) are our main foci outside.

If a child is not coping well during free times, he/she will be referred to the office for behavioural support.

Grade 5 – 7 students with Self-Manager badges (issued after October with the recommendation of a parent and teacher) are given access to specific areas which will be unsupervised but monitored. This encourages students to be self-monitoring and responsible. Badges may be removed from the students not showing this capability.

SNOW POLICY

If there is severe inclement weather (snow), parents are advised to listen to the local radio stations **(FM – WAVE 102.3/WOLF 106.9/AM – CKEG 1570)** from 6:30 a.m. on to hear an announcement regarding possible school closures. Parents are advised, as well, to listen before noon (schools, depending on circumstances, may be open for the afternoon session).

SNOWBALLS – Due to the safety hazards associated with snowballs, *District Policy states that students should not throw snowballs on the way to, during, or on the way home from school.*

REPORTING TO PARENTS

A Report card is a “sharing” document. It is an opportunity for you to see how your child is progressing and a time for your child to tell you about school. Older students should celebrate their accomplishments and successes with you and identify goals for their next term of the year. Younger students can take the opportunity to tell you about the things they do in school and how they think they are doing. The reports are most meaningful when they are shared and discussed between students and their parents.

Assessment of Students' Progress

Pupil progress is measured through continuous teacher observation of day-to-day performances, and through regular assessment practice (assessment for learning, assessment as learning and assessment of learning). Parents are encouraged to contact the school at any time to discuss the progress of their child.

Report Cards

All students will receive three formal written report cards issued in December, March and June. Anecdotal comments, supplemented with checklists appear for all grades. Letter grades are added in grades four through seven.

Informal calls or meetings will be made during the school year between reporting periods to inform you of your child's progress. Conferences with the teacher are scheduled for all parents in the first term; however, parents can request a meeting at any time during the year.



FIRE DRILL

To ensure the safety of our students all schools conduct fire drills several times per year. Any continuous ringing of the fire bell **must** be treated as a real emergency. Pupils evacuate the school in a silent and orderly fashion and gather at a designated place on our back field a safe distance from the building.

The deliberate activation of a false alarm is a very serious offense and will result in being dealt with by the appropriate authorities.

EARTHQUAKE DRILL

Earthquake drills are conducted at least twice yearly.

In an event of an earthquake, when shaking stops, the school is evacuated in a silent and orderly fashion. Teachers and students move to a predetermined open space (our backfield) away from buildings and overhead power lines.

Bayview has a comprehensive Earthquake survival plan that is reviewed annually. In the event of an earthquake, students and parents are required to follow Bayview staff directions. *Students will be kept in the vicinity of the school until an adult comes to get them.* **It is very important to fill in and return the information sheet for your child each year as we use this document to confirm student release information.**

LOCKDOWN DRILL

Lockdown drills are conducted twice per school year. Although infrequent, the possibility of a major threatening incident is a reality. Serious violent incidents at schools are rare events, however; school lockdown drills must be practiced to ensure staff and students now what to do and are prepared to act quickly. Drills are supervised activities involving all members of the school community to provide the opportunity to practice the skills in the response procedure. Students are directed to the closest secure area where they remain until the lockdown is over.

HEALTH CARE

There are a variety of reasons why students may require medication during the school day. The health and safety of all is of paramount importance at Bayview. Therefore, parents/caregivers are reminded of the following school district procedures for the administering of any medications at school.

Parents/caregivers must sign a form, available from the office, before any medication can be administered at school (including antibiotics and Tylenol). Teachers are not required to administer medication, but provisions can be made for appropriately trained staff to do so.

Medication can be dangerous! Please do not allow your child to carry or leave medications of any kind at school.

DRESS CODE

School district policy mandates that every school in School District #68 have a dress code. Bayview staff feels that students' clothing should be conducive to learning and be safe to wear. *Clothing should not be disturbing to others or distracting to others in the school setting – think of school as a workplace and dress for success!*

Guidelines:

- Footwear must be worn at all times, and must be considered safe to wear in the case of emergency exits from the building
- Clothing must be appropriate to a school setting ***and be free from any reference to alcohol, drugs, gangs, hate, obscenity, profanity, racism/discrimination, sex, violence and/or "put downs"***
- Tops must meet bottoms (*no bare midriff or undergarments are to be shown*). *Spaghetti strap shirts, halter tops, tube tops or other overly revealing shirts are not to be worn.*

Students who wear inappropriate clothing to school will be asked to change or cover up. Parents/caregivers will be notified if students need to return home to change into appropriate attire.

HEALTHY FOOD POLICY

Bayview is "Junk-Food Free"

There is a policy of ***no junk-food*** at Bayview in compliance with government and district policy. Healthy snacks including fruit and vegetables are inexpensive and help to create minds and bodies that are ready, healthy and keen to learn. Having junk food such as pop, sugary drinks, energy drinks, slurpies, chips or chocolate bars on a regular basis does not promote a healthy lifestyle. If students bring these items, they will not be allowed to have them at school and will be asked to bring them back home.

HEALTH

LICE: Not a health risk, not a safety risk - just a plain nuisance

Each year, all year, every school in B.C. is bothered by this pesky nuisance. If your son or daughter is in contact with this favorite friend, you will receive a letter from the school. If your son or daughter is in a classroom where lice or nits (nuisance eggs) have been found you will receive a letter. If you need assistance to rid your son, daughter or family of this unwanted guest, please contact the school—we may be able to assist you. **(754-3231)**

Head Lice Facts From V.I.H.A.:

- ❖ Lice are tiny insects about the size of a sesame seed.
- ❖ Anyone with hair can get head lice.
- ❖ Lice do not have wings and cannot fly or jump.
- ❖ Lice move quickly in dry hair, and this makes them hard to see.
- ❖ Lice can only stay live on the head and will only lay eggs on the head.
- ❖ Having head lice does not always make the scalp itchy.
- ❖ Lice move to other heads when heads touch and by sharing brushes and combs.
- ❖ Lice are common where children play or work closely together.
- ❖ Adult lice live about 20 days and lay about 10 eggs each day.
- ❖ Lice eggs are called nits and are glued to hair near the scalp.
- ❖ It takes about 7 to 10 days for the lice eggs to hatch.
- ❖ Once a lice egg has hatched the empty eggshell stays stuck to the hair.
- ❖ If you find an eggshell more than half an inch away from the scalp it is most likely empty.
- ❖ The eggshells are white and look like dandruff but cannot be brushed or blown away.

BAYVIEW PARTICIPATING PARENTS (P.A.C.)

IT TAKES A WHOLE COMMUNITY TO RAISE A CHILD!

Check out & join the facebook page – <https://www.facebook.com/bayviewpac>

Structure of the Meetings

1. Parents of students in the school are elected to serve on the executive committee that meets monthly from September to June.
2. **All parents** are invited to attend meetings and have input.
3. The Principal attends meetings.

What is the purpose?

1. To provide a discussion forum for the school's educational program.
2. To bring ideas/concerns to the attention of the principal and staff members.
3. To meet regarding fundraising and volunteer activities.

It should be noted that the council does *not discuss individual or personal issues concerning students/staff*. This is appropriately conducted with the relevant staff person, student, parents and principal.

Why a Parent Advisory Council (PAC)?

1. Provides liaison between parents and staff of individual schools in support of facilities, materials and programs that support the education of students.
2. Provides a structure in which communication between parents and school is facilitated.
3. Provides a means for the community to become directly involved in support of the students and the school.
4. Provides a means of keeping parents informed about issues affecting the well-being of their children – education, health and safety.
5. Provides a means of publicizing school events, and involving parents in the larger educational community, of school board, District Parent Advisory Council (D.P.A.C), local and provincial educational issues.
6. Provides a means for parents to have immediate input into Bayview's efforts.

The PAC works in the best interest of your child and needs your support on committees and at one meeting per month. Many hands make light work! Become a part of our dynamic learning community for the benefit of all the children at Bayview.

CODE OF CONDUCT

At Bayview Elementary School we are dedicated to maintaining a safe, caring and orderly working and learning environment. This will allow each child to reach his or her potential, experience the growth of responsibility and respect, be a contributing citizen, and a lifelong learner.

Purpose

- To establish and maintain a safe, caring and orderly environment for purposeful learning.
- To clarify and publish expectations for student behavior at school, going to and from school, and while attending any school function or activity at any location.
- To establish and maintain appropriate balances among individual and collective rights, freedoms, and responsibilities.
- To promote the values expressed in the **BC Human Rights Code** respecting the rights of all individuals.
- To outline our PBIS system of School Wide Behaviour Expectations.

Conduct Expectations

Specific conduct expectations for safe, responsible and respectful behaviours are outlined in the positive behavior matrix. The behaviours are taught, practiced and modeled by all staff and students.

Bayview R.O.C.K.S.!

Respect, Ownership, Cooperation, Kindness and Safety

Bayview Students are Problem Solvers - they 'Do the Right Thing'

We Use Our W.I.T.S.!

Walk away, Ignore, Talk it out, Seek Help

The staff of Bayview Elementary School and the Board support the Provincial Standards for Codes of Conduct Order M 208 with respect to discrimination as set out in section 7 (discriminatory publication) and section 8 (discrimination in accommodation, service and facility) of the Human Rights Code, RSBC 1996, c.210.

Discriminatory Publication Human Rights Code, RSBC 1996, c.210 Section 7

- A person must not publish, issue or display, or cause to be published, issued or displayed, any statement publication, notice, sign, symbol, emblem or other representation that
 - indicates discrimination or an intention to discriminate against a person or a group or class of persons, or
 - is likely to expose a person or a group or class of persons to hatred or contempt because of the race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation or age of that person or that group or class of persons.

Discriminatory in Accommodation, Service and Facility Human Rights Code, RSBC 1996, c.210 Section 8

- A person must not, without a bona fide and reasonable justification,
 - deny to a person or class of persons any accommodation, service or facility customarily available to the public, or
 - discriminate against a person or class of persons regarding any accommodation, service or facility customarily available to the public because of the race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation of that person or class of persons.

Acceptable Behaviour for Bayview Students

- Respect self, others, the learning environment, and the environment.
- Attend school regularly and be an active participant in their learning.
- Know and use the "Bayview R.O.C.K.S." motto.
- Help make the school a healthy, safe, caring and orderly place.
- Report to an adult, in a timely manner, incidents of bullying, harassment, intimidation or unsafe conditions.
- Use their W.I.T.S. to solve problems and accept responsibility for their own learning and conduct.
- Act in a manner that brings credit to their school, family and community.

Unacceptable Behaviour for Bayview Students

Examples of such undesirable behavior would include but are not limited to:

- Behaviours that:
 - interfere with the learning of others.
 - interfere with an orderly environment.
 - create unsafe or unhealthy conditions.
- Acts of:
 - defiance or rudeness to those in authority.
 - Bullying, harassment or intimidation, including acts of cyber bullying.
 - physical violence.
 - retribution against a person who has reported incidents.
 - Discrimination, as outlined in the BC Human Rights Code, based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation.
- Illegal acts, such as:
 - theft of or damage to property.
 - possession, use or distribution of illegal or restricted substances such as firecrackers, drugs or alcohol.
 - possession or use of weapons or replica (toy) weapons.

These expectations apply to behaviour at school, during school-organized or sponsored activities, and behaviour beyond these times (including internet, social media, texting behavior) that negatively impacts the safe, caring or orderly environment of the school, and/or student learning.

Rising Expectations

As school is a place of ongoing learning, the expectations for acceptable behaviour increase for students as they become older and more mature and move through the successive grades. Therefore students will be expected to demonstrate:

- Increasing personal responsibility and self-discipline.

And will receive:

- Increasing consequences and restitution for inappropriate behaviour.

Special considerations may apply to students with special needs if these students are unable to comply with this code of conduct due to a disability of an intellectual, physical, sensory, emotional or behavioural nature.

Consequences

Disciplinary action will be preventative, educative and restorative, rather than punitive wherever possible. The goal for the student is:

- to take ownership for his/her choices.
- to reflect on the options that could have been chosen.
- to fix any damage that may have occurred if possible.
- to prevent the problem from reoccurring.
- to have direct involvement so that the consequences are purposeful and meaningful.

This process is intended to strengthen both the victim and the offender.

Minor Infractions

A. Students who make choices that do not follow our behaviour expectations of Respect, Ownership, Cooperation, Kindness and Safety (R.O.C.K.S.) will:

1. Participate in a problem solving discussion with an adult. The student, with support, will describe the behaviour that needs to be changed and will be assisted in making a better choice. The student/staff discussion will be done in a respectful, quiet manner, with the emphasis on reinforcing the use of W.I.T.S. (walk away, ignore the behaviour, talk it out, seek help) to solve the problem. A minor incident document will be completed.

B. If not effective:

2. The student will participate in a second problem solving discussion. A think sheet or time out may be given or a privilege may be removed. Again, referral back to what the behaviour expectations are for all students will be given to help teach the student how to make better choices. A minor incident document will be completed.

C. If not effective:

3. The student will have a third problem solving discussion and will be given a more formal consequence - removal from the classroom to a Triad room, office time or Community Service. Think sheets will be used as well. A minor incident document will be completed.

PLEASE NOTE: In keeping with PBIS, all incidents are recorded and students receive appropriate consequences for their behaviours. Parents/guardians will be contacted or a major office referral will be sent home if a student receives five minor offenses. This helps identify patterns of behaviour and guides more intensive interventions.

Major Infractions

If the behaviour continues or the infraction is of a more severe nature the following steps may occur:

Students who continue to make choices that are not within our behaviour expectations of Respect, Ownership, Cooperation, Kindness, and Safety (R.O.C.K.S.) after steps 1, 2 and 3 have been used OR who have received five (5) or more "Minor Incident" notations will be referred to the office.

First referral - Major offense:

1. A referral form will be filled out by the sending adult.
2. A problem solving session will be conducted. This may include completion of a 'think sheet.' Student(s) will identify where they could have made better choices, where they need to apologize and what needs to happen to make things right. School privileges may be withdrawn for a period of time.
3. The student and/or staff member will phone home and inform parents/guardians.

Second referral - Major Offense

1. (steps 1 and 2 above)
3. The principal will contact the parents/guardians and may set up a meeting at school to discuss the matter in person.
4. School privileges will be withdrawn for a longer period of time.
5. The counselor may be involved and a specific behaviour plan developed.

Suspension and Restorative Justice:

For severe offenses, parents/guardians will be informed and a plan will be implemented to deal with both the nature of the incident and the direct follow up. The plan may include an in-school or at-home suspension, Restorative Justice, Restitution, and the involvement of outside agencies for assistance. Issues at this level are treated on a case by case basis through a team approach. Students may be given in-school or at-home suspensions for:

- persistent inappropriate behaviour, which disturbs or interrupts the operation of the school or classroom.
- inappropriate behaviour judged to have a harmful effect on the physical or emotional safety of other pupils or staff.

Students can expect to be suspended (in or out of school) for fighting, assault, throwing snowballs, overt rudeness and defiance, alcohol and/or drug use or possession, theft, vandalism and any action that deliberately endangers the health and safety of others.

Notification

In cases of serious breaches of the *Code of Conduct*, the school will advise other parties, including:

- Parents of student offender(s) - in every serious instance
- Parents of student target(s) - in every serious instance
- School district officials - as required by school district policy
- Police and/or other agencies - as required by law
- All parents - when deemed to be important to reassure members of the school community that school officials are aware of a serious situation or incident and are taking appropriate action to address it.

School staff members may involve parents earlier. Parents/guardians are always encouraged to call the school if they have any concerns or questions.

**This Code is to ensure that our school is
SAFE, CARING AND ORDERLY**

SCHOOL LUNCH PROGRAM

Our popular and nutritious school lunches are prepared each day in our school kitchen, and are available upon request to all students. Students may participate by having a parent/caregiver complete and return to school the lunch order forms each month. The cost is \$30/month - contact the school if this is a problem for your family budget. ***Lunch order forms will be mandatory for school lunches. Please have them back on time.***

Our breakfast club is available to any student in need of a nutritious start to their day. The ***breakfast club is open from 8:15 - 8:45 a.m.*** every day. This program is sponsored through donations. You are free to donate funds as well.

COMMUNITY PROGRAMS

1. Family Life Association, 1070 Townsite Road, V9S 1M5	250-754-3331	Fax 250-753-0268
2. Child & Family Services for Children 202-488 Albert Street Child & Youth Mental Health	250-741-5444	Fax 250-741-5440
3. Aboriginal Child & Family Services 301-190 Wallace Street Aboriginal Child & Youth Mental Health 201-190 Wallace Street	250-741-5701 250-741-5734	Fax 250-741-5749 Fax 250-741-5725
4. NARSF Programs 202-190 Wallace Street	250-754-2773 ext 213	Fax 250-754-1605
5. VIHA- Child Youth & Family 1665 Grant Avenue, V9S 5K7	250-755-3342	Fax 250-755-3369
6. Child Development Centre, 1135 Nelson Street	250-753-0251	Fax 250-753-5614
7. Boys' & Girls' Club, 20 Fifth Street, V9R 1M7	250-754-3215	
8. Snuneymuxw Band Office, 668 Centre St., V9R 1H1	250-740-2300	Fax 250-754-3492
9. Stz'uminus (Chemainus) Band Office, R.R. #1, Ladysmith, V0R 2E0	250-245-7155	Fax 250-245-3012
10. Tillicum Lelum Aboriginal Society, 927 Haliburton St., V9R 6N4	250-753-8291	Fax 250-753-6560
11. Tillicum Lelum Health Centre, 602 Haliburton	250-753-6578	Fax 250-754-1390
11. Kwumut Lelum Child & Family Services Society 544 Centre Street	250-591-0933	Fax 250-591-0935
12. Princess Royal Family Centre – 260 Irwin Street	250-739-5845	Fax 250-739-5846